**GDPR: CONSENT FORM**

\*The Information Commissioner’s Office (ICO) regularly provides updates to their guidance around the data protection rules. We will update our documents accordingly, so please ensure that you are using the most up-to-date version of our documents.

[\*This form can be adapted and used where consent is to be relied upon in order to process the personal data. This example is not suitable if:

1. You are relying on consent to process a child’s personal data, as a child under the age of 16 can’t give consent themselves and instead consent is required from a person holding parental responsibility;
2. You need to obtain explicit consent. This is usually needed if you rely on automated decision making, including profiling or if you rely on consent as the lawful basis for processing sensitive personal data or for transferring personal data outside of the EEA.  Where this applies you will require a clear and specific oral or written statement of consent. To obtain explicit consent, you will also need to provide individuals with sufficient information about what they are consenting to, such as, the nature of the sensitive personal data, the automated decision and its likely effect or the data to be transferred outside of the EEA and associated risks and safeguards that you have in place.]

**This consent form should be read with our Data Privacy Notice.**

By signing this form you are confirming that you have read our Data Privacy Notice and that you are consenting to Data Protection Officer – [DPO@bondcare.co.uk](mailto:DPO@bondcare.co.uk) holding and processing your personal data for the specified purposes below.

**Your personal data**

Please enter the contact details you want us to use to communicate with you:

For example:

Email Address:

Home Address:

Phone number:

**Why we want to collect your personal data**

* To manage our employees.
* To manage our residents.
* To maintain our own accounts and records.
* You may give us information about you by filling in forms on our site [www.bondcare.co.uk](http://www.bondcare.co.uk) or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register to use our site, contact us, participate in social media functions on our site, any other activities commonly carried out on the site and when you report a problem with our website.

**What we want to do with your personal data**

For example: Updating, maintaining, analysing and keeping records for all purposes including but not limited the reasons above.

Please tick one (or more) boxes below to tell us the ways you would prefer to hear from us:

* I’d like to receive communications by email
* I’d like to receive communications by telephone
* I’d like to receive communications by mobile (text message)
* I’d like communications by post
* I don’t want to receive communications.

**What if you don’t provide consent?**

Your consent is not a precondition of signing up to our services, unless it is necessary for the functioning of the service provided. We will make it clear when this applies.

Where you do not grant consent we will not be able to use your personal data and we will not be able to update you on your query.

**You can withdraw your consent at any time**

If you do grant consent, please note you can withdraw your consent to all or any one of the above purposes at any time by contacting our Data Protection Officer on DPO@bondcare.co.uk. We’ll act on your withdrawal notice as soon as we can.

Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

SIGNED ……………………………...

PRINT name: ……………………….

DATED: ……………………………….

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